

APR 04 2018

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 6th day of March, 2018, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
John Gradberg	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner John Gradberg gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Kim Goodwin, Road and Bridge Warehouse Coordinator, reported that the County's tire contract has expired.

2. **COMMISSIONERS' REPORTS:**

Commissioner Ronnie LaGrone reported that the number of projects and attendance at the Panola County Junior Livestock Show and Sale were down, but that amounts paid for the animals remained good.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the resignation of Maria Sabedra as a Communications Officer with the Panola County Sheriff's Department effective February 15, 2018.
- b. To record the employment of Christopher Crawford as a Detention Officer with the Panola County Sheriff's Department effective February 17, 2018 at the rate of \$13.91 per hour.
- c. To record the resignation of David Fitts as a Detention Officer with the Panola County Sheriff's Department effective March 1, 2018.
- d. To record an increase in salary to \$15.08 per hour for Stephen Gillie, Detention Officer with the Panola County Sheriff's Department, effective March 3, 2018.

- e. To record an increase in salary to \$15.08 for Colton McNair, Detention Officer with the Panola County Sheriff's Department, effective March 3, 2018.
- f. To record an increase in salary for Colby Baker, Detention Officer with the Panola County Sheriff's Department, effective March 3, 2018.
- g. To record the resignation of James Young as the Emergency Management Coordinator for Panola County effective March 30, 2018.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for Asphalt Materials for use by the Panola County Road and Bridge Department. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, April 3, 2018 at 1:30 PM.
- b. To approve and record a request by Rockcliff Energy Operating, LLC to place a 2.5" line within the right-of-way of Panola County Road #207.
- c. To approve and record a request by Rockcliff Energy Operating, LLC to place a 3.5" line within the right-of-way of Panola County Road #401.
- d. To approve and record a request by Enbridge G & P (East Texas) LP to place a 10.750" OD pipe line within the right-of-way of Panola County Roads #210, #2151, #241, #2502, #302, #305 and #3051.
- e. To approve and record a request by Eastex Telephone Co-op to place a boring (2) 1 ½" ducts and fiber optic line within the right-of-way of Panola County Road #328.
- f. To approve and record a request by Eastex Telephone Co-op to place a boring 1 ½" duct line with the right-of-way of Panola County Road #335.
- g. To approve and record a request by MarkWest Energy East Texas Gas Company, LLC to place an 8" steel pipe within the right-of-way of Panola County Road #304.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2018.
- b. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Sheriff's Department and Panola County for fiscal year ending December 31, 2017.
- c. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Criminal District Attorney's Office and Panola County for fiscal year ending December 31, 2017.
- d. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable, Precincts #1 and #4 office and Panola County for fiscal year ending December 31, 2017.
- e. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable Precincts #2 and #3 office and Panola County for fiscal year ending December 31, 2017.

- f. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Sheriff's Department for Fiscal Year ending December 31, 2017.
- g. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable Precincts #1 and #4 for Fiscal Year ending December 31, 2017.
- h. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable Precincts #2 and #3 for Fiscal Year ending December 31, 2017.
- i. To record the Certificate of Compliance for the Panola County Jail regarding jail inspection.
- j. To approve and record 2017 Budget Amendment No. 23.
- k. To approve and record 2018 Budget Amendment No. 6.
- l. To approve and record a change in Section 4.07 of the Panola County Employee Handbook.
- m. To record Panola County Juvenile Probation Department's Financial Statements for fiscal year ending August 31, 2017.
- n. To record Panola County Community Supervision & Corrections Department's Financial Statements for Fiscal Year ending August 31, 2017, 4th Quarter Financial Report for Fiscal year 2017 and Statement of Financial Condition August 31, 2017.
- o. To record Panola County Criminal District Attorney Hot Check Fee Budget Amendment #1 for fiscal year 2017.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County District Clerk Debra Johnson; PCSD Criminal Investigator James Ferris (2); PCSD Deputy Garrett Wallace; Panola County Tax Office Chief Deputy Holly Gibbs (2); Panola County Treasurer Joni W. Reed; PCSO Reserve Deputy Courtney Brady; PCSD Communications Officer Hannah Smith; PCSO Reserve Deputy Chris Adams (2); Panola County Justice of the Peace, Precincts #2 and #3 Toni Hughes; PCSD Reserve Deputy Mitsy Owens; and PCSD Investigative Deputy Chris Welk.

Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

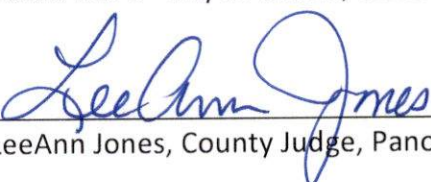
- 5. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County Payroll as prepared and submitted

by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.

7. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors upon recommendation of Jail Administrator Tina McMullen. The motion passed unanimously. SEE INFORMATION ATTACHED.
8. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to table until the March 20, 2018 meeting of the Commissioners' Court a decision on approving/disapproving a rental contract for the Carthage Civic Center for jury selection. The motion passed unanimously. SEE CONTRACT ATTACHED.
9. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to record the resignation of David L. Anderson as a NET RMA board member effective immediately, and appoint Belinda Andrus to fill the vacancy created by the resignation. The motion passed unanimously. SEE INFORMATION AND APPOINTMENT ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve a proposed election agreement between Gary ISD and Panola County to hold an election in May 2018. The motion passed unanimously. SEE PROPOSED ELECTION AGREEMENT ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner John Gradberg seconded the motion to appoint Isha Brown and Lori Ann Morris as members of the Panola County Child Welfare Board. The motion passed unanimously. SEE APPOINTMENTS ATTACHED.
12. Following an explanation by JP Precincts #1 and #4, David Gray, Commissioner John Gradberg moved and Commissioner Craig M. Lawless seconded the motion to award a contract under RFP issued November 5, 2017 for JP Courts #1 and #2 collection services to **GHS, Ltd.**, subject to negotiation of an agreement, and waiver of proposal informalities or irregularities. The motion passed unanimously. SEE INFORMATION ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner John Gradberg seconded the motion to approve a proposal from Pump Masters, Inc. of Texas for new FSC3000-K800 Hybrid Fleet Management System. The motion passed unanimously. SEE PROPOSAL ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a new Emergency Management Coordinator Job Description. The motion passed unanimously. SEE JOB DESCRIPTION ATTACHED.
15. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve the appointment of Panola County Civil Process Deputy Denise Gray to the position of Emergency Management Coordinator as designated by the County Judge pursuant to Texas Government Code Section 418.1015, at the currently budgeted Emergency Management supplement rate of \$500.00 monthly, effective March 31, 2018; and to record offer letter for same. The motion passed unanimously. SEE APPOINTMENT, OFFER LETTER AND NOTICE ATTACHED.

The meeting was then adjourned.

Dated this 6th day of March, 2018.



LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 6, 2018.



Bobbie Davis, County Clerk, Panola County, Texas



4/3/18

Date